

Kahukuraariki Trust Board Hui
Wednesday 28th July 2022
Zoom

Trustees in attendance: April Hetaraka (Dep Chair), Norm McKenzie Roger Kingi, JJ Ripikoi, Jean Joseph
Staff in attendance/Recorder: Geraldine Baker (GM), Rosie Conrad (BA)
Meeting commenced @ 5.10pm; Meeting closed @ 6.05pm

ISSUES	DISCUSSION	ACTION	RESPONSIBILITY
Karakia/Mihi	Roger Kingi		
Apologies	Ana Hotere	Teresa will be late to the zoom hui	
Col/Rol Register Employment Status	Additions/Deletions	Additions: April Hetaraka - remove DHB JJ Ripikoi – sending his via email Jean Joseph – removed NIWA and add Waters Concrete and Waters Funerals Services Teresa Tepania-Ashton – removed MWDI and check new employer details	BA
Resolution 01: <i>the minutes of meeting held 21st May 2022 are accepted as a true and correct record</i> Moved: Roger Kingi Tautoko: JJ Ripikoi CARRIED			
Minutes from: 21 st May 2022	Matters arising	Most of the matters are in the GM report, if there is anything else we can deal with it in General Business Trustee Training Rosie to check on Trustee Training with MLC - ongoing	BA
Correspondence		Te Arawhiti – Rates Recovery Awaiting response from Te Arawhiti, Geraldine will follow up next week FNDC – District Plan Feedback Teresa Burkhardt sending better reading version because the format is too small to see You will see a lot of the recommendations were agreed to, it was a worthwhile exercise Ben White – RMA The minister has appointed a panel to deal with the Treaty Settlement partner regarding the RMA reform	GM
Database Update		We have only had a couple of kids who have turned 18, we have also been informed that there had been a couple of mate within the iwi. Can we ask if you hear about whanau who have passed away you let us know so we can amend the register?	

		<p>Policy: Jean has suggested that we add this to a database policy regarding who will inform the Trust about whanau who have passed away</p>	<p>GM/BA</p>
<p>GM Report</p>		<p>2022 Financial Statements Norm is happy with the statements for 2022 Anaru has now left the Trust hence the drop in salary payments, thanks to him for all his mahi, Geraldine to take him out for lunch and thank him for his mahi JJ asked about the withdrawals and what was for operating expense, the rest is the losses and gains with Milford Norm explained this is covid backwash, we started with 5.8m and are up to 7m, we should stay where we are and in it for the long-term gain.</p> <p>General Managers Reporting Template Norm suggested a template for Geraldine to use when reporting, rather than receiving all the documents we can go to the shared drive and read them ourselves All we need to see from the GM what are her recommendations to the board in the new template April asked that we identify the relevant KPI's in the business plan and what she should report on Geraldine confirmed that all the documents are on the shared drive, and you need to be able to access the drive and that means using your KTB email address We need to complete our Strat Plan process at the August hui in Kerikeri or Auckland and discuss the restructure that we can also tie into the strat planning process</p> <p>Recommendation 1 Norm will develop a GM reporting template; our board chair will meet with our GM and tie in her annual appraisal using the KPI's from the Strategic Plan. The board does not need to see the appraisal we will take the advice from the Chair on this matter</p> <p>Te Umanga Trust Geraldine is waiting on the report from Tuia Group so she can reply to Graham Williams email and letter, waiting for this to be sent to us then I will distribute it to the trustees Let him know what our status, he already has our email addresses and some of the whanau are now emailing as well about it, there were 23 emails and numerous FB posts</p>	<p>NM</p> <p>GM</p>

		<p>Most of the points in his letter is statements not questions, Norm suggests we open the door and is happy to attend the hui</p> <p>Our financials are already available for him, he is now copying in the ministers and Te Arawhiti. The best way to deal with it is to approach it and accept his invitation to a hui at the marae.</p> <p>He has had other people confront our GM on his behalf and we need to keep her safe in how he is attacking him, our GM should reply once she has legal advice, this then safeguards her and the Trust.</p> <p>JJ recommends that we just let him know we are waiting on advice, give him a time frame also so he knows it is coming Jean has no problem with him waiting our personal details but in the privacy act 2020 principle 6 the board must not give our private information. Maybe they are wanting to send a summons to the trustees, he also makes a claim that Te Umanga is the commercial arm for Te Aukiwa? Has anyone seen the proof of this and where are the minutes from the hui to verify that? Also, under the privacy act people who continue with this behaviour it becomes harassment and becomes an offence, refer to Jean's previous emails.</p> <p>Norm is happy to attend their hui and Jean is happy to join him if she is available</p> <p>Strategic Planning</p> <p>We need to continue out with the next stage of the plan, if you can get back to us with your availability 20th and 21st August 2022, send an email to Rosie</p> <p>It may suit to do the hui in Auckland, Rosie to send out firm calendar invite</p> <p>BIO Marine Facility</p> <p>this is in Mahurangi if the trustees would like to go through their facilities and processing plant. We have a planning hui coming up in the second week of August</p>	<p>BA</p> <p>Trustees/GM/BA</p>
<p>Resolution 02: <i>the General Managers report for July 2022 is received</i></p> <p>Moved: Jean Joseph Tautoko: April Hetaraka</p> <p>CARRIED</p>			

Financial Reports: Geraldine Baker (GM)	KTB P&L against Budget KTB Cashflow KTB Balance Sheet KTB Aged Payables Summary KTB Aged Receivables Summary	Income Te Arawhiti invoice is still outstanding Expenditure The difference in the expenses is the payments to Anaru as the contractor have now ended Cash Summary Report Norm would like a 13-month cash summary/rolling quarter report Norm is happy with the financial reports and looks forward to seeing the new report Roger has left the hui	GM
Resolution 03: <i>the financial report for month ending 30th June 2022 be received and accepted</i> Moved: Norm McKenzie Tautoko: JJ Ripikoi CARRIED			
General Business		Coast Guard pontoon in Whangaroa Harbour Mangatowai will support that coast guard pontoon, it's a service we don't want to use but if we need it, it is available Resource Consents FNDC and NRC must consult with us as treaty partners when it comes to resource consents especially the water ways which is also the MACA claims GM will put more info on the shared drive about it, can we add a column in the RC table for recommendations Jean has left the hui MACA update Roger and Waitangi to carry over to next hui <i>Could Norm please get the contact details for Moko Tepania who is running for Mayor in Te Taitokerau</i>	GM/BA
<i>The meeting finished @ approx. 6.05 pm with karakia from April Hetaraka</i>			